



Application for Access to Documents

under the *Freedom of Information Act WA 1992* (s.12) (FOI Act)

Applicant Details

Title (Mr, Ms, Mrs, Dr, etc.): Ms	First name: Hanyu	Last name: Liu
Preferred name:	Phone:	Email: helloluna520@gmail.com
Postal Address (for receipt of notices under s. 12(1)(c) of the FOI Act, provide a postal address in Australia):		Organisation (if application is on behalf of an organisation):

The Department of the Premier and Cabinet's FOI Unit processes applications on behalf of the following agencies, please indicate below to which agency the application is being made;
(Choose only ONE per application form);

Agency

☐ This application is being made to the Office of the Premier
☐ This application is being made to the Department of the Premier and Cabinet
☐ This application is being made to Infrastructure WA
☒ This application is being made to the Office of a Minister Please provide the name of the Minister to which this application is made to; Office of the Minister for Agriculture and Food

Information Type

Category of request (choose one)	
☐ Personal information (there is no charge for requests for <i>only</i> personal information)	
☒ Non-personal information	☐ Attached is a cheque/money order for the \$30 application fee (made out to the relevant agency as ticked above). OR ☒ Electronic payment of the \$30 application fee has been made via  CTRL + CLICK on BPOINT link above. My BPoint receipt number is :

Request

Subject matter of the request: Ministerial Records Concerning AWAC Oversight and Designated Inspector Program (Feb 2022 – present)
Date/s or range of dates of requested document/s: 1 February 2022 – present

Details of the specific document/s being requested (please attach additional sheets if necessary):

Background Context

This application follows three prior FOI determinations by the Department of Primary Industries and Regional Development (DPIRD) — FOI2025-008, FOI2025-017 and FOI2025-049 — which confirmed that no records exist concerning the Designated Inspector (DI) program's performance, governance or ministerial briefings.

The present request therefore seeks corresponding documents **held by, or created for, the Office of the Minister for Agriculture and Food** to clarify whether ministerial oversight functions under the *Animal Welfare Act 2002 (WA)* have been exercised or documented.

The requested date range (February 2022 to present) covers the period since the approval of the current Animal Welfare Advisory Committee (AWAC) Terms of Reference and the establishment of the DI function under section 35A of the Act.

This application does **not seek duplicate copies of documents already released by DPIRD**, but only records held, received, or generated within the Minister's Office.

1. Ministerial Briefings — DI Program Performance and Data Gaps

Access is sought to any documents **prepared for or provided to the Minister or ministerial staff by DPIRD or any government agency**, including (but not limited to) briefing notes, memoranda, submissions, Estimates briefing packs, or correspondence, from 1 January 2023 to present, concerning:

- operational performance of the Designated Inspector (DI) program under the *Animal Welfare Act 2002 (WA)*, including inspection numbers, enforcement actions, compliance outcomes, or effectiveness assessments;
- any data collection gaps or record-keeping deficiencies concerning DI activities; and
- any requests from the Minister's Office to DPIRD for performance data, inspection statistics, or compliance reports regarding the DI program.

2. Ministerial Briefings — DI Governance and Compliance Framework

Access is sought to any documents **prepared for or provided to the Minister or ministerial staff by DPIRD or any government agency**, including (but not limited to) briefing notes, memoranda, submissions, Estimates briefing packs, or correspondence, from 1 January 2023 to present, concerning:

- the establishment or implementation of governance documents for the Designated Inspector program (e.g. Standard Operating Procedures, training standards, risk-assessment frameworks, or quality-assurance processes);
- any acknowledgement by DPIRD of deficiencies or gaps in governance frameworks; and
- any ministerial directions, requests, or expectations regarding the development or adoption of such frameworks.

3. AWAC Annual Reports and Compliance with Terms of Reference

Access is sought to:

- any AWAC annual reports **prepared for or provided to the Minister or ministerial staff**, as required under clause 5.1 of AWAC's Terms of Reference (February 2022 – present); and
- if no such reports exist, any correspondence, briefing notes, minutes, or internal memoranda **prepared for or provided to the Minister or ministerial staff by AWAC, DPIRD, or any government agency** explaining their absence, deferral, or non-submission.

4. AWAC Advice Concerning the Designated Inspector Program

Access is sought to any documents **prepared for or provided to the Minister or ministerial staff by AWAC, DPIRD, or any government agency**, including (but not limited to) written advice, recommendations, minutes, memoranda, or correspondence (February 2022 – present), concerning:

- the establishment, implementation, or operational performance of the DI program;
- governance, data-management, training, or accountability issues; and
- any requests from AWAC to DPIRD for information, data, or briefings about DI operations or outcomes.

Consultation and Scope Refinement

I acknowledge that this application may encompass multiple categories of documents and am willing to refine the scope in consultation should any component be considered unreasonably voluminous under section 20 of the *Freedom of Information Act 1992 (WA)*.

Applicant Details

Name: Hanyu Liu
Email: helloluna520@gmail.com

Personal Information

☒ I consent to all 'personal information' of third parties being deleted from the requested document/s (*information that would be removed; names, contact details, signatures and identifying information of third parties that are not state and local government officers*)

☒ I consent to all 'personal information' of WA state and local government officers being deleted from the requested document/s (*information that would be removed; contact details, phone numbers and signatures of this agency's state government officers and names, position titles, contact details and signatures of other WA state and local government officers*)

☐ I consent to all 'prescribed details' of this agency's officers being deleted from the requested document/s (*Information that would be removed; names and position titles of this agency's officers*)

Please note: If you tick any of the above boxes this means that the agency may not need to consult as widely, which means applications may be dealt with quicker and incur lower charges.

☐ I consent to my name being disclosed to any third party that is consulted (as required by sections 32 and 33 of the FOI Act) who requests to know the identity of the applicant. (*Providing this information to third parties who ask for it enables the consultation process to be finalised more efficiently and quickly as third parties are generally more willing to consent to the release of personal and/or business information if the applicant is known*)

To complete the FOI application please sign below and lodge with the Department of the Premier and Cabinet's FOI Unit (see 'lodging an application' below for contact details)

Applicant signature: _____ **Date:** 18/November/2025

Lodging an application

Please note: FOI applications are not valid until BOTH **application form** and **payment of the application fee (if applicable)** have been received. It is recommended that applications be sent via email to foiunit@dpc.wa.gov.au and payment made via BPoint to ensure that they can be processed as soon as possible. Alternatively applications can be sent to;

Manager, Freedom of Information Unit (FOI Unit)
Dumas House
2 Havelock Street
WEST PERTH WA 6005

Tel: (08) 6552 5000
Email: foiunit@dpc.wa.gov.au

Notes:

- Please provide sufficient information to enable the correct document/s to be identified.
- In accordance with s.29 of the FOI Act, the agency may request proof of your identity.
- If you are seeking access to document/s on behalf of another person or organisation, the FOI Unit will require authorisation in writing.
- Your application will be dealt with as soon as practicable and within the time specified in the FOI Act (45 days after a valid application is received). However, should more time be required the FOI Unit may request an extension of time from you/or the Information Commissioner.

Forms of access

- You can request access to documents by way of a copy of a document, an audio or video tape, a computer disk, a transcript of a recorded document or of words recorded in shorthand or encoded form. Where the agency is unable to grant access in the form requested, access may be given in a different form.

Charges for processing applications

- Before obtaining access to documents you may be required to pay processing charges.
- You will be supplied with a statement charges if appropriate.
- Discounts may be available in certain cases. For example; if you are considered financially disadvantaged and/or are the holder of a pensioner concession card a reduction in processing charges may apply.
- If you consider yourself entitled to a reduction, please advise when lodging your application and attach copies of pension card/s or other documentation to support your request.