

# Acknowledgement of FOI Application

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Our reference: [82-06395](#)

Ms Hanyu Liu  
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Dear Ms Liu

## ACKNOWLEDGEMENT OF FREEDOM OF INFORMATION APPLICATION

Thank you for your application submitted under the Freedom of Information Act 1992 (FOI Act), received on 18 November 2025, concerning ministerial records regarding the **Animal Welfare Advisory Committee (AWAC)** and the **Designated Inspector program from February 2022 to 18 November 2025 (date of application)**.

The scope of your request is:

*This application follows three prior FOI determinations by the Department of Primary Industries and Regional Development (DPIRD) — FOI2025-008, FOI2025-017 and FOI2025-049 — which confirmed that no records exist concerning the Designated Inspector (DI) program's performance, governance or ministerial briefings. The present request therefore seeks corresponding documents **held by, or created for, the Office of the Minister for Agriculture and Food** to clarify whether ministerial oversight functions under the Animal Welfare Act 2002 (WA) have been exercised or documented.*

*The requested date range (February 2022 to present) covers the period since the approval of the current Animal Welfare Advisory Committee (AWAC) Terms of Reference and the establishment of the DI function under section 35A of the Act.*

*This application does **not seek duplicate copies of documents already released by DPIRD**, but only records held, received, or generated within the Minister's Office.*

**1. Ministerial Briefings — DI Program Performance and Data Gaps** Access is sought to any documents **prepared for or provided to the Minister or ministerial staff by DPIRD or any government agency**, including (but not limited to) briefing notes, memoranda, submissions, Estimates briefing packs, or correspondence, from 1 January 2023 to present, concerning:

- operational performance of the Designated Inspector (DI) program under the Animal Welfare Act 2002 (WA), including inspection numbers, enforcement actions, compliance outcomes, or effectiveness assessments;
- any data collection gaps or record-keeping deficiencies concerning DI activities; and
- any requests from the Minister's Office to DPIRD for performance data, inspection statistics, or compliance reports regarding the DI program.

**2. Ministerial Briefings — DI Governance and Compliance Framework** Access is sought to any documents **prepared for or provided to the Minister or ministerial staff by DPIRD or any government agency**, including (but not limited to) briefing notes, memoranda, submissions, Estimates briefing packs, or correspondence, from 1 January 2023 to present, concerning:

- the establishment or implementation of governance documents for the Designated Inspector program (e.g. Standard Operating Procedures, training standards, risk-assessment frameworks, or quality-assurance processes);
- any acknowledgement by DPIRD of deficiencies or gaps in governance frameworks; and
- any ministerial directions, requests, or expectations regarding the development or adoption of such frameworks.

**3. AWAC Annual Reports and Compliance with Terms of Reference** Access is sought to:

- any AWAC annual reports **prepared for or provided to the Minister or ministerial staff**, as required under clause 5.1 of AWAC's Terms of Reference (February 2022 – present); and
- if no such reports exist, any correspondence, briefing notes, minutes, or internal memoranda **prepared for or provided to the Minister or ministerial staff by AWAC, DPIRD, or any government agency** explaining their absence, deferral, or non-submission.

**4. AWAC Advice Concerning the Designated Inspector Program** Access is sought to any documents **prepared for or provided to the Minister or ministerial staff by AWAC, DPIRD, or any government agency**, including (but not limited to) written advice, recommendations, minutes, memoranda, or correspondence (February 2022 – present), concerning:

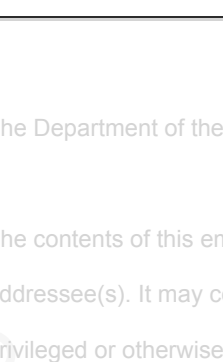
- the establishment, implementation, or operational performance of the DI program;
- governance, data-management, training, or accountability issues; and
- any requests from AWAC to DPIRD for information, data, or briefings about DI operations or outcomes.

We acknowledge your \$30.00 BPoint payment and confirm that your online receipt has been issued. The FOI Unit will assist the Minister's office in processing your application

Under section 13(3) of the FOI Act, the Minister has 45 calendar days to make a decision, unless an extension is agreed. The current **due date for a decision is 2 January 2026**. If additional time is required to process your application, a member of the FOI Unit will contact you to discuss a possible extension.

If you have any questions, please contact the FOI Unit at email [foiunit@dpc.wa.gov.au](mailto:foiunit@dpc.wa.gov.au), quoting the Minister's office reference number.

Kind Regards



Office of the **Hon. Jackie Jarvis MLC**  
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